

HARYANA SKILL DEVELOPMENT MISSION

(Through Email Only)

To

1. All Secretaries to the Government of India.
2. All Administrative Secretaries to Government of Haryana.
3. All Head of Departments in the State of Haryana.
4. All Managing Director Boards & Corporation in the State of Haryana.

Memo No.: HSDM/Deputation/Rec./JD/58

Dated: 03.04.2025

Subject: Filling-up the post of Joint Director and Deputy Director in Haryana Skill Development Mission, Panchkula on deputation basis.

In this connection, it is stated that the following posts on deputation basis in Haryana Skill Development Mission, Panchkula are lying vacant:-

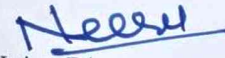
#	Name of the Post	Scale of Post	Number of Post	Remarks
1	Joint Director	FPL-12 (78000-197200)	One	On Deputation
2	Deputy Director	FPL-11 (67700-191000)	Three	On Deputation

The eligibility criteria for above posts is as under:-

Joint Director: Officer working on analogous pay scale in Central/ State Government/ Board/ Corporation in relevant area with minimum 09 years' experience in Teaching/ Educational/ Planning/ Administration/ Training etc.

Deputy Director: Officer working on analogous pay scale in Central/ State Government/ Board/ Corporation in relevant area with minimum 06 years' experience in Teaching/ Educational/ Planning/ Administration/ Training etc.

Note: Number of vacancies may be increased and decreased without assigning any reason. The interested candidates may please send their application through proper channel in enclosed format (Annexure-'A') within 15 working days from the issuance of this letter at 1st Floor, Kaushal Bhawan, Haryana Skill Development Mission, IP-2 (Near Majri Chowk), Sector-3, Panchkula-134109. The Vigilance Status, No Pending Enquiry Report along with their Annual Confidential Reports (Last 05 Years) may also be sent while forwarding applications by the concerned departments."



Joint Director
for Mission Director

Haryana Skill Development Mission
Panchkula

CC:

PS/ACS-YE&E for kind information of W/ ACS-YE&E.



www.hsdm.org.in



haryanasdm@gmail.com



0172-2930418

Kaushal Bhawan, IP-2, Near Majri Chowk, Sector 3, Panchkula

Haryana Skill Development Mission (HSDM)
(Application for Recruitment on Deputation Basis)

1. Advertisement No. : _____
2. Post applied for : _____
3. Full Name : _____
(In Block Letter)
4. Date of Birth : _____
5. Age as on closing date : YY ____ MM ____ DD ____
6. Gender : _____
7. Nationality : _____
8. Aadhaar No. : _____
9. Father's Name/
Husband's Name : _____

10. Mother's Name : _____

11. Correspondence Address : _____

12. Permanent Address : _____

13. Mobile/Phone No. : _____
14. E-mail Id. : _____
15. Category : _____
(Gen/SC/BC/ESM/Others)
16. State to which you belong : _____
17. State of Health : _____

Affix Recent
Passport Size
Photograph
Duly Signed

18. Details of Educational Qualification (From matriculation/ SSC onwards)

Examination Passed	Universities/Boards/ Institution/ Council of Examination	Month/ Year of Passing	Marks Obtained / Total Marks	Percentage of Marks	Subjects

*Please attach relevant certificates.

(Handwritten mark)

19. Details of previous/ current employment: Give particulars below:

Name of the Organization	Period of Service		Designation	Nature of duties performed	Scale of Pay
	From	To			

* Additional sheet may be enclosed for any other details of experience.

* Please attach your latest detailed C.V.

* Please attach relevant documents in support of the above.

20. Working in Pay Scale (FPL) : _____

21. If selected, specify the minimum time required to join : _____

22. Mention your knowledge in the field of skilling (A separate sheet may be attached, if required)

23. Name, address and contact numbers and designation of two references with whom the Candidates has worked/ known in the last preceding five years:

1. _____ 2. _____

I hereby declare that all information given above are true, complete and correct. In the event of any information being found false or incorrect at any stage or satisfying the eligibility criteria according to the requirement of the relevant advertisement, my candidature may be cancelled, even after my appointment.

I undertake to abide by all the terms & conditions of the Mission.

Date:

Signature of the Candidate

AD

**Certificate to be recorded by the Employer/ Cadre Controlling Authority
while forwarding the Application**

Certified that the above particulars filled by Sh. / Smt. _____
Designation _____ have been verified and found correct. The
date of his / her appointment in the present substantive grade of _____ is
_____. It is also certified that no vigilance case/ enquiry is pending or
contemplated against him/her. Attested copies of his / her ACRs for the last 5 years are
enclosed.

Certified that no major / minor penalties were imposed on the Officer during the
last ten years of his / her service.

In case the officer is selected he/ she will be relieved within 15 days of receiving
the intimation.

Countersigned

Date:

Employer/Cadre Controlling Authority with Seal